



**X12N Insurance Subcommittee  
January 23-February 1, 2023  
Westminster, CO**

<b>Group Leadership</b>			
<b>Chair Name</b>	<b>Company</b>	<b>Term End Date</b>	<b>Email</b>
Tara Rose	Optum/UHC	Winter 2025	<a href="mailto:Rose.tara@optum.com">Rose.tara@optum.com</a>
Michelle Barry	Availity	Winter 2025	<a href="mailto:Cara.barry@availity.com">Cara.barry@availity.com</a> or <a href="mailto:michelle.barry@availity.com">michelle.barry@availity.com</a>
<b>Secretary Name</b>	<b>Company</b>	<b>Term End Date</b>	<b>Email</b>
Gail Kocher	BCBSA	Appointed (Thru Fall 2024)	<a href="mailto:Gail.kocher@bcbsa.com">Gail.kocher@bcbsa.com</a>

<b>Quorum Requirement Statement</b>	
<i>This group enforces quorum requirements for group voting items.</i>	X
<i>This group does not enforce quorum requirements for group voting items.</i>	

<b>Scheduled Meetings</b>				
<b>Type of Meeting</b>	<b>Date</b>	<b>Location/Conference Call</b>	<b>Contact</b>	<b>Agenda</b>
<b>Current Meeting</b>	January 23-February 1, 2023	The Westin Westminster 10600 Westminster Blvd Westminster, CO 80020 (303) 410-5000		<ul style="list-style-type: none"> <li>• Task Group and Liaison Updates</li> <li>• No voting items for this meeting</li> <li>• MR workflow review</li> <li>• X12N Re-org date</li> </ul>
<b>Next Standing Meeting</b>	June 4-14, 2023	Hyatt Regency San Antonio Riverwalk 123 Losoya Street San Antonio, TX 78205 (210) 222-1234		<ul style="list-style-type: none"> <li>• TBD</li> </ul>
<b>Interim Meeting</b>	N/A			<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Management Meeting</b>	Bi-weekly	X12N Management <a href="https://global.gotomeeting.com/join/536997733">https://global.gotomeeting.com/join/536997733</a>		<ul style="list-style-type: none"> <li>• Task Group and Liaison Updates</li> <li>• RFI review and discussions</li> <li>• Housekeeping items</li> <li>• New business</li> </ul>



**Management Team Roster**  
(As of January 23, 2023)

**X12N**

Chair: Tara Rose, Optum UHC  
 Vice-Chair: Michelle Barry, Availity  
 Secretary: Gail Kocher, BCBSA  
 PRB Primary: Stacey Barber, Gainwell Technologies  
 PRB Alternate: Christopher Gracon, Independent Health  
 TAS Primary: LuAnn Hetherington, Highmark  
 TAS Alternate: Joel Prater, BCBSA  
 MRC: Deb McCachern

**Task Group Chairs**

TGA: Deb McCachern  
 TGB: Pam Grosze, PNC Bank  
 TGC: Joel Prater, BCBSA

**X12N Liaisons**

X12C: Stacey Barber, Gainwell Technologies  
 X12F: Pam Grosze, PNC Bank  
 X12M: Merri-Lee Stine, Aetna

**X12 Liaisons**

CAQH/CORE: Michelle Barry, Availity  
 HSC: Merri-Lee Stine, Aetna  
 IAIABC: Sherry Wilson, Jopari  
 WEDI: Cathy Sheppard, X12  
 HL7: Mary Lynn Bushman  
 NDEDIC: Tom Mort  
 Cooperative Exchange: Pat Wijtyk, Cognizant

<b>X12N Subcommittee Officers</b>	<b>Term End – Winter 2025</b>	<b>Election Date: 1/23/2023</b>			
<b>Nomination</b>					
	<b>Candidate(s)</b>				
	X12N Chair – Tara Rose X12N Vice-Chair – Michelle Barry				
	<b>Motion</b>				
	Consent motion				
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
			X		



<b>Co-chair Election</b>	<b>Term End – Winter 2025</b>		<b>Election Date: 1/23/2023</b>		
<b>Nomination</b>					
	<b>Candidate(s)</b>				
	X12N TGB/WG3 Co-Chair – Sandra Hansen X12N TGB/WG7 Co-Chair – Kellie White X12N TGB/WG10 Co-Chair – Megan Soccorso X12N TGB/WG16 Co-Chair – Tina Martinez X12N TGC/WG2 Co-Chair – Kellene Parthemore				
	<b>Motion</b>				
	Consent motion				
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
			X		
<b>Co-chair Election</b>	<b>Term End – Winter 2025</b>		<b>Election Date 1/23/2023 12AM-11:59PM</b>		
<b>Nomination</b>					
	<b>Candidate(s)</b>				
	X12N TGB/WG2 Co-Chair <ul style="list-style-type: none"> <li>• Lynn Chapple</li> <li>• Kelly Butler</li> </ul>				
<b>Election Results</b>	Lynn Chapple	Re-elected via electronic ballot	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
			X		

<b>Liaison/Representative</b>	<b>Term End – Winter 2025</b>	<b>Appointment Date: 2/1/2023</b>
<b>Appointments</b>		
	X12F – Pam Grosze X12M – Steve Rosenberg	

<b>Voting Item:</b>		<b>Vote Date:</b> Click or tap to enter a date.			
<b>Type</b>	<b>Issue Description</b>				
Choose an item.	No voting items				
	<b>Motion</b>				
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
<b>Discussion</b>					
<b>Result</b>					



<b>Key Discussion Items</b>	
<b>Discussion</b>	
Task Group and Liaison Report In	
<b>Decisions</b>	
Presentations attached in Appendix A	
<b>Discussion</b>	
2023 Maintenance Request Schedule	
<b>Decisions</b>	
Presentation in Appendix C	
<b>Discussion</b>	
X12N Reorganization Effective Date 2/1/2023	
<b>Decisions</b>	
Presentation in Appendix B	
<b>Discussion</b>	
<b>Decisions</b>	

<b>Informational Forum or Joint Meeting Notes:</b>	
<b>Topic</b>	<b>Date: 1/25/2023</b>
Licensing Partner PoC meeting	
<b>Notes</b>	
Optum to assist with gathering use cases for testing	



## Additional X12N Group Minutes

**Monday, 1/23/2023**

### **X12N Management 9AM MT**

Call meeting to order

- Roll call – establish quorum
  - o TAS, PRB, TGA, TGB, TGC, Harmonization, Vice Chair
- No voting items

Announcements

- MRs - 35 MRs approved by ASC ballot on 12/3/2022 – more details in Full N
- X12N Re-org – effective 2/1
- Election Reminders – Unanimous consent – TGB/WG2 ballot
- Winter Reappointments
- Report out reminders 1/25 5 ET
- Meeting minutes due
  - o Draft 2/6
  - o 7 calendar day work groups review and approval – 2/6-2/13
  - o Final 2/20/2023
- Task Group, Internal Liaison, X12 Liaison, Rep updates

Adjourned until Thursday

### **X12N Full Subcommittee 10AM MT**

Call Meeting to Order

- The meeting was called to order by Tara Rose at 9 AM MT
- Full N deck in Appendix A
- 2023 MR Schedule in Appendix C
- Workgroup report ins in Appendix A

Introductions & First Time Attendees

- Introductions
  - o Tara Rose, X12N Chair, Michelle Barry, X12N Vice Chair, and Gail Kocher, X12N Secretary
- First Time Attendees welcomed
  - o There were several First Time Attendees. Michelle and I spent times with all of them throughout the week.

Antitrust Policy, Recording, Photography, Screen Capture Policies read by Gail Kocher

Activities & Milestones

- X12N Constitution (ASC91) Updates – comparison between the bylaws and ASC05
- X12N Subcommittee Reorganization (ASC92) implementation date 2/1/23
- X12N TGH ASC96 Policies and Procedures going out for SC ballot on 1/24/23
- MR Updates
  - o 35 MRs for 8030 were approved by ASC ballot on 12/3/2022
  - o 2023 MR Schedule provided



#### Logistics

- Room block – asked that attendees reach out to support to ensure they are part of the X12 room block
- Session tracking – download the schedule at X12.org or use Guidebook
- Guidebook – please only download to one device and MySchedule is a popular functionality for member reps

#### Elections

- Elected X12N Chair, Vice-Chair, and co-chairs by unanimous consent
- Opened the 12-hour ballot for X12N TGB/WG2
- See above for details

#### Task and Work Group Report Ins

- See presentation in Appendix A

### **Wednesday, 1/25/2023 10 AM MT** **X12N Full Subcommittee**

#### Called meeting to order

- Called to order by Tara Rose at 10 AM MT
- Full N meeting deck in appendix A
- X12N reorganization slide in appendix B

#### General Session Updates

Reviewed the X12N reorganization chart with the group

Report out reminder 1/24

### **Thursday, 1/26/2023** **X12N Management 9AM MT**

#### Call back to order

- Roll Call – establish quorum
  - o TAS, PRB, TGA, TGB, TGC, TGH, Vice-Chir
- No voting items

Reviewed the Notes database

#### Task Group and Liaison Updates

- X12C – proposal to steering
  - o JSON schema
  - o RFI 2597 – sending “in care of” in the N301
    - X12C approved the workaround with the option for a change in a new 271 version only.
    - TGB/B1 opened an MR

Adjourned



**X12N Full Subcommittee 1PM MT**

Call Meeting to Order

- Reconvened the meeting at 1PM ET by Tara Rose

WG report outs reviewed

- WG Report Outs in the presentation in Appendix A

Reminders

- 2023 MR Schedule – Appendix C
- Workgroup Standing Meeting Minutes due dates

Summer 2023 Standing Meeting

- Reminder that the meeting is June 4-14, 2023, in San Antonio, TX
- Summer 2023 Elections and Appointments Announced

Meeting adjourned

**Workgroup Standing Meeting Minutes – All times in Mountain**

Task Group/Work Group	Meeting Date & Time	Link to Final Minutes
<b>TGA</b>		
WG1 – Regulatory/Advisory Collaboration	1/25/2023 4PM MT	<a href="https://x12.imeetcentral.com/x12ntgawg1/folder/WzlwLDQ2OTc0NTdd/WzlsODQwOTE0MDVd/">https://x12.imeetcentral.com/x12ntgawg1/folder/WzlwLDQ2OTc0NTdd/WzlsODQwOTE0MDVd/</a>
WG2 – Change Management	Did not meet	Did not meet
WG3 – Documentation Management	1/24 2-3	No minutes provided
WG4 – Procedural Review & Education	Did not meet	Did not meet
<b>TGB</b>	9/20 12-1	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE0MTI4NjgyXQ/WzlsODM1MTQ0NjVd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE0MTI4NjgyXQ/WzlsODM1MTQ0NjVd/</a>
WG1 – Eligibility & Benefits	1/23 1-4:30 1/24 10-4 1/25 1-4:30 1/26 8:30-10	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQwOTE5NzJd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQwOTE5NzJd/</a>
WG2 – Claims, Encounters, & Attachments	1/23 1-5 1/24 10-11:30 & 1-5 1/25 8:30-10 & 1-5	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxNjI4OTFj/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxNjI4OTFj/</a>



	CXL: 1/26 10-12	
WG3 – Payment Information	1/23 1-4:30 1/24 10-12 & 1:30-4:30 1/25 1-4:30	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDQ5MjBd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDQ5MjBd/</a>
WG5 – Claim Status and Claim Acknowledgments	1/23 1-4:30 1/24 1-2:30 & 3:30-5 1/25 1-4:30	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQwOTMyNzRd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQwOTMyNzRd/</a>
WG7 – P&C Policy Admin	1/23 11:15-5 1/24 9-12 & 1-5 1/25 11:15-5	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDg4NjZd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDg4NjZd/</a>
WG10 – Services Review	1/23 1-5 1/24 1-5 1/25 1-5 1/26 8:30-11:45	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDczODFd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMDczODFd/</a>
WG15 – Provider Information	Did not meet	Did not meet
WG16 – Enrollment and Premium Payment	1/23 1-3 1/24 1:30-3:30 1/25 1-3	<a href="https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMjY5MDVd/">https://x12.imeetcentral.com/x12ntgbsecretaries/folder/WzlwLDE1NDk0ODU1XQ/WzlsODQxMjY5MDVd/</a>
WG22 – Health Care Data Reporting	Did not meet	Did not meet
<b>TGC</b>		
WG2 – Request for Interpretations	Did not meet	Did not meet
WG3 – Solution Development	Did not meet	Did not meet
WG4 – Technical Design	Did not meet	Did not meet
WG7 – EDI Acknowledgments	1/25 11-12	<a href="https://x12.imeetcentral.com/x12ntgcwg7/folder/WzlwLDE2MTM5NzM1XQ/WzlsODQwOTE1NDhd/">https://x12.imeetcentral.com/x12ntgcwg7/folder/WzlwLDE2MTM5NzM1XQ/WzlsODQwOTE1NDhd/</a>
<b>TGH</b>		
TGH – Harmonization	1/23 11-12 1/24 3-4 1/25 8:30-11	<a href="https://x12.imeetcentral.com/57-x12n-tgh-harmonization/folder/WzlwLDE1OTM2NTAxXQ/WzlsODQwOTg2Njld/">https://x12.imeetcentral.com/57-x12n-tgh-harmonization/folder/WzlwLDE1OTM2NTAxXQ/WzlsODQwOTg2Njld/</a>





## Appendix A



X12N Winter 2023  
Standing Final Deck

## Appendix B



x12n-organizational-chart.pptx

## Appendix C



X12N 2023 MR  
Schedule