



**X12N Insurance Subcommittee
June 26-30, 2022
San Antonio, TX**

| Group Leadership | | | |
|-------------------------|----------------|---------------------------------|--|
| Chair Name | Company | Term End Date | Email |
| Tara Rose | Optum/UHC | Winter 2023 | Rose.tara@optum.com |
| Michelle Barry | Availity | Winter 2023 | Cara.barry@availity.com or michelle.barry@availity.com |
| Secretary Name | Company | Term End Date | Email |
| Gail Kocher | BCBSA | Appointed (Thru Winter 2023) | Gail.kocher@bcbsa.com |
| | | | |

| Quorum Requirement Statement | |
|--|---|
| <i>This group enforces quorum requirements for group voting items.</i> | X |
| <i>This group does not enforce quorum requirements for group voting items.</i> | |

| Scheduled Meetings | | | | |
|------------------------------|-------------------|--|----------------|--|
| Type of Meeting | Date | Location/Conference Call | Contact | Agenda |
| Current Meeting | June 26-30, 2022 | Hyatt Regency San Antonio Riverwalk 123 Losoya St. San Antonio, TX 78205 (210) 222-1234 | | <ul style="list-style-type: none"> • Task Group and Liaison Updates • No voting items for this meeting • MR workflow review |
| Next Standing Meeting | Sept. 18-22, 2022 | Hyatt Regency Jacksonville Riverfront 225 E Coastline Dr. Jacksonville, FL 32202 (904) 588-1234 | | <ul style="list-style-type: none"> • TBD |
| Interim Meeting | N/A | | | <ul style="list-style-type: none"> • |
| Management Meeting | Bi-weekly | X12N Management https://global.gotomeeting.com/join/536997733 | | <ul style="list-style-type: none"> • Task Group and Liaison Updates • RFI review and discussions • Housekeeping items • New business |



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|--------------------------|-----------------------|---|----------------|-------------------|----------------|
| Co-chair Election | Term End | Election Date: Click or tap to enter a date. | | | |
| Nomination | | | | | |
| | Candidate(s) | | | | |
| | No elections held | | | | |
| | Motion | | | | |
| | | | | | |
| Vote | Motion Made by | 2nd By | Approve | Disapprove | Abstain |
| | | | | | |
| Election | | | | | |
| | Motion | | | | |
| | | | | | |
| Vote | Motion Made by | 2nd By | Approve | Disapprove | Abstain |
| | | | | | |
| Election Results | | | | | |

| | | | | | |
|---------------------|--------------------------|---|----------------|-------------------|----------------|
| Voting Item: | | Vote Date: Click or tap to enter a date. | | | |
| Type | Issue Description | | | | |
| Choose an item. | No voting items | | | | |
| | Motion | | | | |
| | | | | | |
| Vote | Motion Made by | 2nd By | Approve | Disapprove | Abstain |
| | | | | | |
| Discussion | | | | | |
| Result | | | | | |

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| Key Discussion Items |
| Discussion |
| Task Group and Liaison Report In |
| Decisions |
| Presentations attached in Appendix A |
| Discussion |
| Maintenance Report (MR) Workflow Review |
| Decisions |
| Presentation attached in Appendix B |
| Discussion |
| Task Group and Liaison Report Out |
| Decisions |
| Presentation attached in Appendix A |
| Discussion |
| |



| Decisions |
|-----------|
| |

| Informational Forum or Joint Meeting Notes: | |
|---|-----------------|
| Topic | Date: 7/27/2022 |
| Licensing Partner PoC meeting | |
| Notes | |
| | |



Detail Minutes for Internal Group Collaboration Space Posting Only

Monday, 6/25/2022

X12N Full Subcommittee

Call Meeting to Order

- The meeting was called to order by Tara Rose at 9 AM CT

Introductions & First Time Attendees

- Introductions
 - o Tara Rose, X12N Chair, Michelle Barry, X12N Vice Chair, and Gail Kocher, X12N Secretary
- First Time Attendees welcomed
 - o There were several First Time Attendees. Michelle and I spent times with all of them throughout the week.

Antitrust Policy, Recording, Photography, Screen Capture Policies read by Gail Kocher

Activities & Milestones

- MR Process
 - o MR Workflow complete
 - o MR workflow BETA kicked off (MR244)
 - o X12N specific MR Workflow Suggestion feedback form added to [X12.org/feedback](https://x12.org/feedback)
- Consistency Suggestion added in Forms for Harmonization suggestions

Logistics

- Room block – asked that attendees reach out to support to ensure they are part of the X12 room block
- Session tracking – download the schedule at [X12.org](https://x12.org) or use Guidebook
- Guidebook – please only download to one device and MySchedule is a popular functionality for member reps
- MRs
 - o No ballots during standing
 - o MRs completed during standing will go out for a 14-calendar day X12N comment period on 7/11
 - o Approved MRs will go to TAS in August 2022

Report Ins

- See Appendix A

Tuesday, 6/26/2022

Review of X12N MR Workflow

Called meeting to order

- Called to order by Tara Rose at 10 AM CT
- Full meeting presentation in Appendix B

Socialized new acronyms related to the X12N MR Workflow

ARC Workflow review



Transitional MR Workflow review (MR Process Light)

X12N specific MR Workflow review

- This was the first time X12N full saw that full workflow
- Workflow diagram is slide 9 of the deck

Roles Supporting the MR Process

- Reviewed the roles of the:
 - o MR Coordinator
 - o Project Delegate(s)
 - o MR Development Group
 - o MR Development Group SME
 - o MR Development Group Observer
 - o MR Development Group Responsibilities

MR Process Timelines & Statuses

- Reviewed the process timelines, slide 18 in the deck
- MR Statuses reviewed which can be found on slide 19 and in the MR Process FAQ

MR Escalations

- Reviewed the escalation criteria
- Escalation process
 - o Current state:
 - Who can escalate an MR
 - How to escalate an MR
 - Who in X12N approves the MR escalation
 - o Proposed Future State
 - Reviewed the process

MR Process BETA

- Revealed the BETA MR244 and status

MR Process Improvement Suggestions

- Reviewed the process for suggesting a change

Wednesday, 6/27/2022

X12N Full Subcommittee

Call Meeting to Order

- Reconvened the meeting at 10 AM CT by Tara Rose
- Welcome everyone back for Wednesday

X12 General Session Update

- Collaboration with other industry entities: NEECOM, NCVHS Panel Discussions, Da Vinci, and NCPDP
- Annual Award Nominations
- Info Center – NEW on the X12.org site



ASC General Session Update

- X12 Recommendations

Logistics and Reminders

Thursday, 6/28/2022

X12N Full Subcommittee

Task Group and Liaison Report Outs

- Stars on slide 38 of the deck in Appendix A

MR Updates

- MRs planned for ASC Ballot
- MR planned for X12N comment period

Task Group Reminders

- Minutes due date
- Annual Award Nominations

Fall Meeting details shared with the group

Announced Fall 2022 elections

Meeting adjourned

Appendix A



X12N Standing
Meeting Deck FINAL

Appendix B



MR Presentation
06282022.pptx

