

A stage spotlight is positioned in the upper left corner, casting a wide, conical beam of light onto a dark surface. The beam transitions from a bright white center to a soft purple and blue glow at the edges. The text "IN THE SPOTLIGHT" is centered within the beam in a white, sans-serif font.

IN THE SPOTLIGHT

IN THE SPOTLIGHT

# INTRODUCTION

- In the Spotlight materials are initially presented at an X12 corporate meeting, also known as a General Session
- Each presentation covers one topic
- These “quick hits” highlight new features and functions or remind the audience of things they may have forgotten over time
- X12 welcomes suggestions for Spotlight topics
  - Submit suggestions on X12’s online feedback form at [x12.org/feedback](https://x12.org/feedback)



IN THE SPOTLIGHT

# THE TECHNICAL ASSESSMENT SUBCOMMITTEE

- Designation - X12J
- Established February 13, 1989
- Also known as  
TAS  
Tech Assess
- Responsible for the technical integrity of X12 work products maintained by the ASC subcommittees



IN THE SPOTLIGHT

# PURPOSE & SCOPE

→ Responsibilities

Coordinates of activities related to requests for revisions to the X12 EDI Standards and X12's American National Standards

Verifies that work products developed and maintained by ASC subcommittees adhere to approved design rules, guidelines, and syntax rules

Develops and maintains the ***EDI Design Rules and Guidelines (X12.61)***



IN THE SPOTLIGHT

# PURPOSE & SCOPE

→ Responsibilities (continued)

Maintains the *Data Element Dictionary (X12.3)*

Maintains the *Segment Directory (X12.22)*

Develops interpretations related to X12J work products

Reviews and approves formal interpretations developed by other ASC subcommittees



IN THE SPOTLIGHT

# GOVERNANCE

→ X12J is governed by policies and procedures defined in

- The *Technical Assessment Subcommittee (X12J) Constitution (ASC71)*
- The *ASC Maintenance Request and RFI Processing Manual (ASC02)*
- *ASC Subcommittees and Other Subordinate Groups (ASC05)*



IN THE SPOTLIGHT

# X12J CONSTITUTION (ASC71)

- Open to an X12 member representative
- Two types of constituents
  - Category 1 – ASC subcommittees elect or appoint a primary representative and may elect or appoint an alternate

Category 2 – X12 members establish stakeholder status in X12J and then name one or more constituent

- Each ASC subcommittee and X12J stakeholder is entitled to 1 vote in X12J ballots



IN THE SPOTLIGHT

# X12J CONSTITUTION (ASC71)

- All X12J constituents have the right to  
Speak in meetings  
Participate in collaboration activities  
Propose and second motions
- ***X12 Membership (CAP04)*** defines the requirements for holding elected or appointed positions within X12J





IN THE SPOTLIGHT

# X12J CONSTITUTION (ASC71)

- Voting rights are conferred on
  - One category 1 representative per ASC subcommittee
  - One member representative from each X12J stakeholder recognized under Category 2
- X12J meets at each X12 Standing meeting and at least once between Standing meetings (interim meeting)



IN THE SPOTLIGHT

# X12J CONSTITUTION (ASC71)

→ Officers

X12J shall have a Chair

X12J may have a Vice-chair

→ X12J officers are elected via electronic ballot during the Winter standing meeting in even-numbered years

→ Secretary

X12 staff serves as secretary



IN THE SPOTLIGHT

# X12J CONSTITUTION (ASC71)

→ Subordinate Groups

The X12J chair may establish and disband standing and ad hoc task groups as necessary to accomplish X12J's work

→ Currently, X12J does not have any task groups



IN THE SPOTLIGHT

# SUBCOMMITTEE & SUBORDINATE GROUP OPERATIONS (ASC05)

→ ASC05 governs

Maintaining Purpose and Scope  
Statements

Maintaining Constitutions and Charters

Establishing Subcommittees

Subcommittee Operations

Deactivating/Reactivating Subcommittees

Terminating Subcommittees



IN THE SPOTLIGHT

# SUBCOMMITTEE & SUBORDINATE GROUP OPERATIONS (ASC05)

- ASC05 governs (continued)
  - Establishing Subordinate Groups
  - Subordinate Group Operations
  - Disbanding Subordinate Groups



IN THE SPOTLIGHT

# SUBCOMMITTEE & SUBORDINATE GROUP OPERATIONS (ASC05)

→ Specific to X12J

Each ASC subcommittee, except X12J, is required to maintain a subcommittee constituent to serve as the subcommittee's primary representative to X12J (category 1 constituent)

An ASC subcommittee may maintain one or two alternates

Both primary representatives and alternates must be a constituent of the subcommittee they represent



IN THE SPOTLIGHT

# SUBCOMMITTEE & SUBORDINATE GROUP OPERATIONS (ASC05)

→ Specific to X12J (continued)

Both the primary representative and alternates must have expertise in the technical aspects of the EDI Standard, including the design rules and other technical and procedural requirements

Duties of the primary X12J representatives

~ Representing the subcommittee in X12J

~ Reporting X12J activities to the subcommittee

~ Ensuring any alternates have the information needed to assume the X12 duties when necessary

~ Ensuring an alternate represents the subcommittee when necessary

X12



IN THE SPOTLIGHT

# SUBCOMMITTEE & SUBORDINATE GROUP OPERATIONS (ASC05)

→ Specific to X12J (continued)

Duties of X12J alternates

~ Assuming the duties of the primary X12J representative upon request





IN THE SPOTLIGHT

# MAINTENANCE REQUEST AND RFI OPERATING MANUAL (ASC02)

- X12J reviews the MR developing subcommittee assignments
  - X12J is responsible for the final determination of each Code Maintenance Request (CMR)
  - X12J reviews each MR's proposed revisions
- Responsible for the technical accuracy of proposed revisions
- Ensures the proposed revisions materially meet the technical parameters of the MR



IN THE SPOTLIGHT

# MAINTENANCE REQUEST AND RFI OPERATING MANUAL (ASC02)

- X12J reviews each MR's proposed revisions
  - Responsible for the technical accuracy of proposed revisions
  - Ensures the proposed revisions materially meet the technical parameters of the MR
  - Ensures the MR adheres to the applicable control standards and design rules
- X12J reviews and responds to technical comments submitted as part of an MR's ballot



IN THE SPOTLIGHT

# MAINTENANCE REQUEST AND RFI OPERATING MANUAL (ASC02)

- Some subcommittees empower their X12J representative to act on their behalf
- Some subcommittees conduct a subcommittee-level review of the MR to inform their X12J's representative's actions related to the MR



IN THE SPOTLIGHT

# SUMMARY

- X12J has a critical role within the ASC
- Most ASC subcommittees are focused on a specific industry or activity
- X12J has a much broader focus

X12J constituents are responsible for thoroughly reviewing EVERY product maintained by the ASC

X12J is responsible for the technical accuracy of EVERY product maintained by the ASC



# STAY CONNECTED

→ Learn more about X12 at [X12.org](https://X12.org)

→ Stay informed by following X12

 *@x12standards on Twitter*

 *#X12 on LinkedIn*

