X12N SUBCOMMITTEE OVERVIEW

DISCLAIMER

→ This presentation is for informational purposes only

→ This presentation does not represent legal advice

→ This presentation contains point-in-time content and is subject to revision

BACKGROUND

TERMS AND DEFINITIONS

→ To ensure consistency in terminology and meaning, X12 maintains a comprehensive corporate glossary called the Wordbook

→ The Wordbook is available online at https://wordbook.x12.org/

→ Reference the Wordbook if you have questions about any term in this presentation
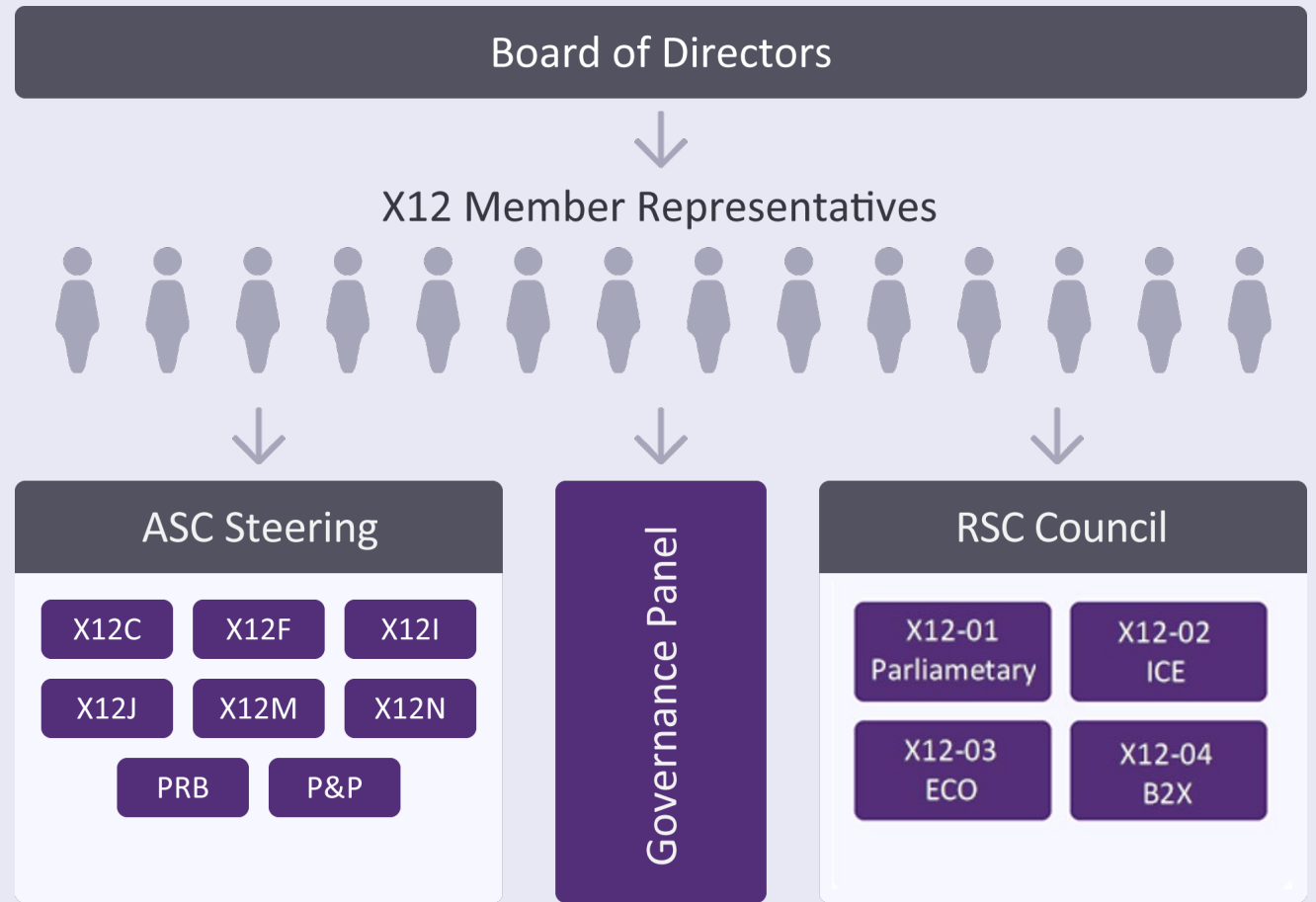
ACRONYMS

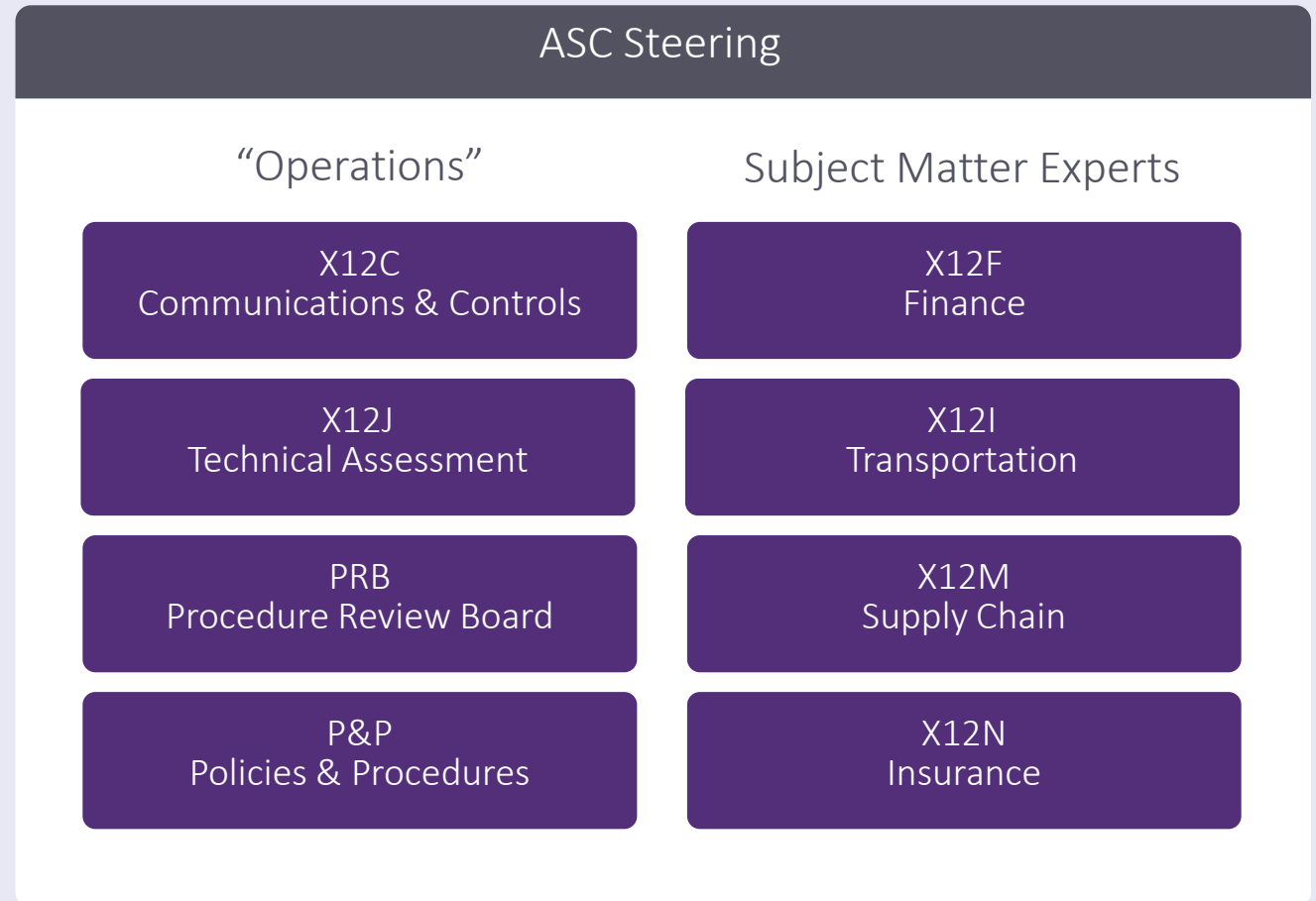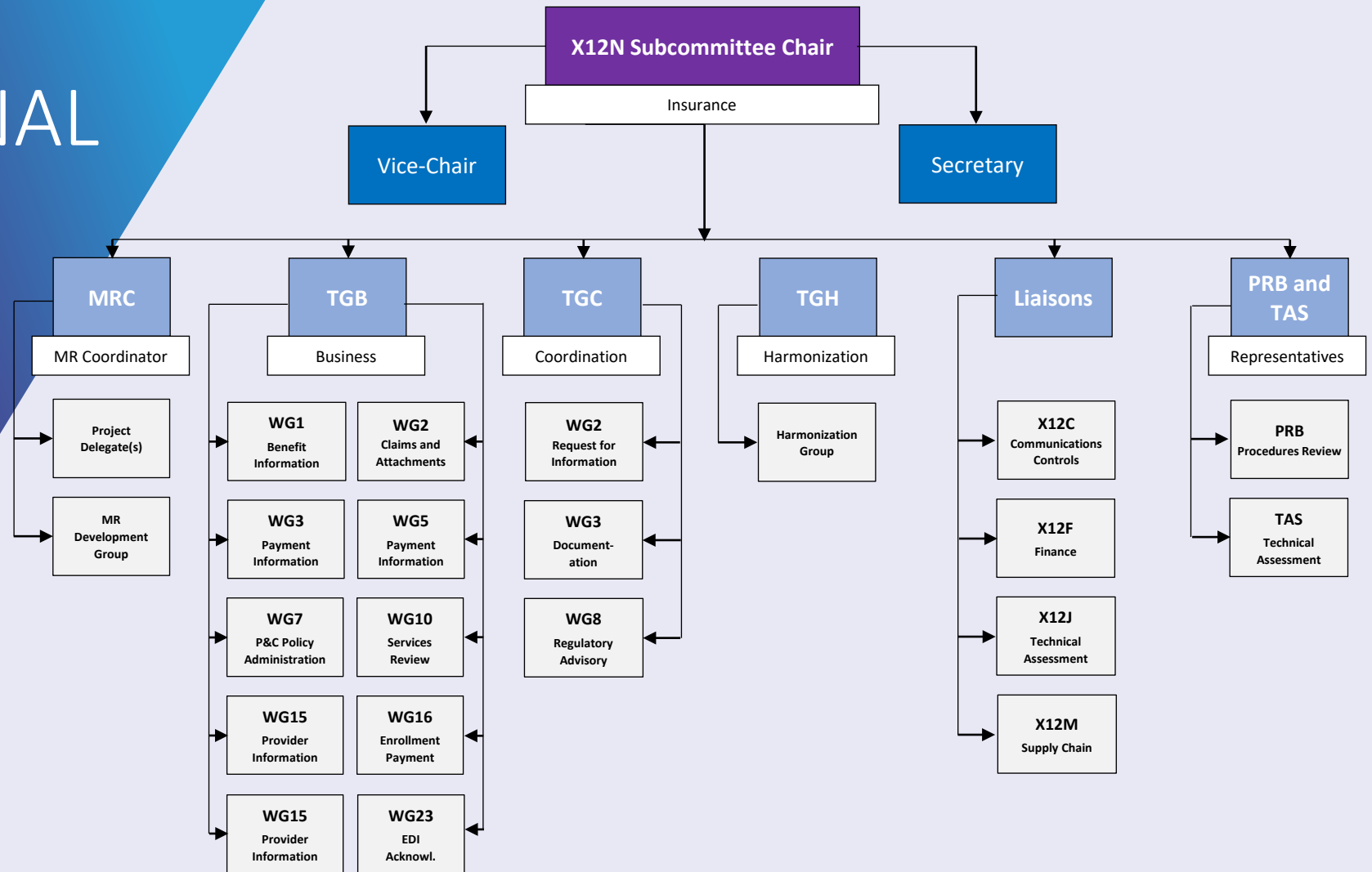→ ASC – Accredited Standards Committee

→ X12N – Insurance Subcommittee

X12 ORGANIZATIONAL STRUCTURE

ASC ORGANIZATIONAL STRUCTURE

ASC Steering

"Operations"	Subject Matter Experts
X12C Communications & Controls	X12F Finance
X12J Technical Assessment	X12I Transportation
PRB Procedure Review Board	X12M Supply Chain
P&P Policies & Procedures	X12N Insurance

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X12N ORGANIZATIONAL STRUCTURE

X12N Subcommittee Chair

Insurance

Vice-Chair

Secretary

MRC	TGB	TGC	TGH	Liaisons	PRB and TAS
MR Coordinator	Business	Coordination	Harmonization		Representatives

MRC — MR Coordinator
- Project Delegate(s)
- MR Development Group

TGB — Business
- WG1 Benefit Information
- WG2 Claims and Attachments
- WG3 Payment Information
- WG5 Payment Information
- WG7 P&C Policy Administration
- WG10 Services Review
- WG15 Provider Information
- WG16 Enrollment Payment
- WG15 Provider Information
- WG23 EDI Acknowl.

TGC — Coordination
- WG2 Request for Information
- WG3 Document-ation
- WG8 Regulatory Advisory

TGH — Harmonization
- Harmonization Group

Liaisons
- X12C Communications Controls
- X12F Finance
- X12J Technical Assessment
- X12M Supply Chain

PRB and TAS — Representatives
- PRB Procedures Review
- TAS Technical Assessment

X12N

X12N BASICS

→ X12N is the Insurance subcommittee

→ X12N was established in February 1991

→ X12N operates under the ASC

→ X12N operates according to a constitution (ASC91) which is posted on x12.org

→ X12N defines stakeholder and constituent criteria that must be met before certain privileges, such as voting, are conferred

→ X12N's officers, the subcommittee chair and vice-chair, are elected by the X12N stakeholders

PURPOSE AND SCOPE

→ X12N is responsible for the development and maintenance of components of the X12 EDI Standards related to the insurance industry's business activities

- *Including activities related to property insurance, casualty insurance, health care insurance, life insurance, annuity insurance, reinsurance, and pensions*

→ X12N also develops and maintains interpretations, implementation guides, and other technical reports related to its areas of responsibility

PURPOSE AND SCOPE

→ X12N reviews externally-developed products related to insurance business activities. Depending on the review findings, the external product may be formally approved by the ASC or portions of the external product may be included in related X12N-maintained products

→ X12N promotes the use of X12 EDI Standards and supporting work products across the insurance industry

SUBORDINATE GROUPS

→ The X12N chair establishes and disbands subordinate groups as necessary to accomplish the work of the subcommittee

→ X12N's subordinate groups are classified as a task groups or work groups

→ X12N's subordinate groups have a chair or co-chairs designated as officers

- *In most cases, the subordinate group officer(s) are elected via an electronic subcommittee ballot*

- *When the subordinate group's officer(s) must have specific experience or skills, the officers are appointed by the X12N chair*

SUBORDINATE GROUPS

→ X12N's subordinate groups may establish a secretary position

→ The secretary position is filled as follows:

- *The subordinate group's chair or one of its co-chairs requests the X12N chair appoint a secretary*

- *The request usually includes a recommendation of one or more X12N constituent(s) interested in the position*

→ More information about X12N's subordinate groups is available in the Info Center on the Resources page at x12.org

Wrap Up

RELEVANT POLICIES AND PROCEDURES

→ X12N is governed by several policy and procedures documents, including:

- *The X12N Constitution (ASC91)*

- *The ASC Operating Manual (ASC01)*

- *The ASC Standards Development Manual (ASC02)*

- *ASC Subcommittee and Subordinate Group Operations (ASC05)*

- *The X12 Bylaws (CAP01)*

→ X12's policy and procedure library is available in the Policies and Procedures section under Resources at x12.org

RELATED INFORMATION

→ X12N maintains a library of informational PowerPoints, position papers, checklists, etc.

→ Visit X12's Info Center at x12.org to review other relevant information, including:

- *ASCN023 – Overview of the X12N Subcommittee*

- *ASCN024 – Overview of X12N's Task Groups*

- *ASCN025 – Overview of X12N's Work Groups*

- *ASCN026 through ASCN038 provide more details about each of X12's individual work groups* *

* indicates planned materials

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IDEAS?
QUESTIONS?

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YOU AT

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