X12N TGC WG2 RFI Work Group
January 26-30, 2020
Portland, OR

Group Leadership			
Chair Name	**Company**	**Term End Date**	**Email**
Jo Steinert	Ohio Department of Medicaid	Winter 2022	Jo.Steinert@medicaid.ohio.gov
Kellene Parthemore	Aetna	Winter 2021	KParthemore@aetna.com
Secretary Name	**Company**	**Term End Date**	**Email**
Nichole Small	Ohio Department of Medicaid	Winter 2022	Nichole.Small@medicaid.ohio.gov

Quorum Requirement Statement	
This group enforces quorum requirements for group voting items.	
This group does not enforce quorum requirements for group voting items.	X

Scheduled Meetings				
Type of Meeting	**Date**	**Location/Conference Call**	**Contact**	**Agenda**
Current Meeting	Jan. 26-30, 2020	Hilton Portland & Executive Tower 921 SW 6th Ave. Portland, OR 97204 (503) 226-1611		• Co-chair election • Review RFI 2400 with X12C Sub Group • Secretary search • Review open RFIs • Review Process Document
Next Standing Meeting	May 31-June 4, 2020	Hyatt Regency Jacksonville Riverfront 225 E Coastline Dr. Jacksonville, FL 32202 (904) 588-1234		
Interim Meeting				
Management Meeting				

Co-chair Election	Term End		Election Date: 1/27/2020			
	Nomination					
	Candidate(s)					
	Jo Steinert					
	Motion					
	Close nominations					
Vote	**Motion Made by**	**2nd By**		**Approve**	**Disapprove**	**Abstain**
	Tina Martinez nominates Jo Steinert	Stacey Barber		11	0	0
	Election					
	Motion					
	Elect nominee by unanimous consent					
Vote	**Motion Made by**	**2nd By**		**Approve**	**Disapprove**	**Abstain**
	Heather Morgan	Gail Kocher		11	0	0
Election Results	There were no objections to election by unanimous consent. Jo Steinert re-elected.					

Voting Item:			Vote Date: Click or tap to enter a date.			
Type	**Issue Description**					
Choose an item.						
	Motion					
Vote	**Motion Made by**	**2nd By**		**Approve**	**Disapprove**	**Abstain**
Discussion						
Result						

Key Discussion Items
Discussion – Review open RFIs
1/27/2020: 29 open RFIs have been assigned, 9 are awaiting draft response and other 20 are in process - 2403 and 2367: No votes, sent back to workgroup. Will close out the vote and start a new thread/vote including the permalink to the original discussion. - 2412: has been out but no votes - 2415: response went out for vote 1/27/20   o   RFI re 834 transaction; unsuccessful in getting votes. Will post reminder to vote in iMeet. - 2398: currently out for vote, ends Friday, January 31, 2020 - 2354: revote ends Friday January 31, 2020.

- 2385: Has been assigned and is currently under review by WG
- 2394: Sent to X12C for review
  - X12N closed out 1/6/2020 as approved
- 2371: This formal RFI has been approved through X12N; is now under review by X12J and PRB

RFI WG participants were encouraged to review RFIs and vote, even if abstaining to show it has been reviewed.

Decisions
- RFI #2403 and #2367 votes will be closed out and reopened when ready for new vote.

Discussion – RFI Process Document

1/29/2020
 	
- Reviewed and discussed the process document.
- If RFI needs input from other workgroups, today's review process requires each workgroup signoff before sending to the next workgroup for review. Cannot assign to more than one workgroup at a time. This causes significant delays in responding to the submitter.
  ○ All workgroups should review collaboratively at the same time rather than one WG at a time
  ○ RFI workgroup would like to establish a new iMeet location for reviewing drafts and gathering input collaboratively
- Asking requestor for additional information – currently cannot reach out to requestor directly. Is it possible to eliminate the X12 "middle man" and reach out directly for clarification?
  ○ Steve Bass will talk with steering committee about the process and creating new iMeet location
  ○ Action item: Ask Steve to configure a reminders list and include a 1-week reminder

Decisions

Discussion - Other
1/29/2020 RFI #2385 – TGC WG2 member indicates this request has not been touched. TGC WG2 Co-chairs indicated they were working on it and have assigned to appropriate volunteer.

Decisions
Co-chair is checking on status.

Discussion

Decisions

Informational Forum or Joint Meeting Notes:	
Topic	**Date: 1/27/2020**
Review RFI 2400 with X12C Sub Group	
Notes	
- This RFI was posted for vote under X12N but was disapproved and returned to X12C - X12C: This RFI is not about a RE3, it is about the X12 EDI Standard. ISX03 can be used to respond with a code from 007010. ○ X12I is reviewing this week	

- o X12C does not believe their answer needs to change
  - Stacey shared with X12C the discussion from X12N on iMeet
  - X12C will incorporate X12N's recommendation in their updated response(?)
- 2322 is a related RFI; passed through X12N and X12C, goes to X12I and X12M for input