



**X12N TGC Technical Task Group
January 26 – 30, 2020
Portland, OR**

Group Leadership			
Chair Name	Company	Term End Date	Email
Heather Morgan	Aetna	Summer 2021	Morganh1@aetna.com
Joel Prater	Blue Cross	Summer 2020	Joel.Prater@blueshieldca.com
Secretary Name	Company	Term End Date	Email
		Appointed Thru	

Quorum Requirement Statement	
<i>This group enforces quorum requirements for group voting items.</i>	
<i>This group does not enforce quorum requirements for group voting items.</i>	X

Scheduled Meetings				
Type of Meeting	Date	Location/Conference Call	Contact	Agenda
Current Meeting	Jan 26-30, 2020	Hilton Portland & Executive Tower 921 SW 6th Ave. Portland, OR 97204 (503) 226-1611		•
Next Standing Meeting	May 31 – June 4, 2020	Hyatt Regency Jacksonville Riverfront 225 E Coastline Dr. Jacksonville, FL 32202 (904) 588-1234		•
Interim Meeting				•
Management Meeting				•



Co-chair Election	Term End	Election Date: Click or tap to enter a date.			
Nomination					
	Candidate(s)				
	Motion				
Vote	Motion Made by	2nd By	Approve	Disapprove	Abstain
Election					
	Motion				
Vote	Motion Made by	2nd By	Approve	Disapprove	Abstain
Election Results					

Voting Item:			Vote Date: 1/28/2020		
Type	Issue Description				
Other					
	Motion				
	motion to approve the minutes from the Fall 2019 Standing meeting				
Vote	Motion Made by	2nd By	Approve	Disapprove	Abstain
	Jo Steinert	Stacey Barber	7	0	0
Discussion					
Result					

Key Discussion Items
Discussion 01/28/2020
Full C – Tuesday January 28, 2020
Admin:
-Review Minutes from the Fall 2019 Standing meeting.
-Heather entertains motion to approve the minutes from the Fall 2019 Standing meeting.
Motion: Jo Steinert
Second: Stacey Barber
7 Approved. 0 Disapprove 0 Abstain
-Draft minutes are due this this Friday Jan 31. Final minutes are February 14, 2020.
If you booked your room outside of the room block tell front desk.
Posting of Minutes:



Not everyone has access in iMeet to the C Secretaries workspace. For minutes please post in iMeet in C Secretaries as well as your C work group space. (ie WG3 iMeet workspace)

Round Table Updates:

TGC/WG2:

29 RFI's Open on the spreadsheet. WG have completed half of the open documents since the last standing meeting. Only 9 we are waiting for Draft. The remaining are in process. Only 2 open with N Management. Posting to the portal is in process.

Open question Gail K is looking into: If you have an existing RFI and now today the answer is incorrect. Need a process to update/revise it. The board is looking into the creating a process.

Heather reached out to Laurie about volunteers from WG2 and WG10 to assist with RFI drafts. Jo would like some additional collaboration with WG2 and WG10 to review draft responses.

TGC/WG3:

Looking at getting additional volunteers for WG1 and Heather reached out to Laurie. Will use next meeting to review process documents.

TGC/WG4:

C18709 still in process. Update on Wednesday. Already approved but number was wrong
Approved 003120
MR025319, need to speak with LuAnn
MR004120, need to speak with Jo

TGC/WG5: Pat Wijtyk was re-elected co-chair.

Working with public comments for common content. They are waiting to see where they are going with harmonization.

TGC/WG7 not represented at this meeting. Chris C will update after they meet at the standing meeting.

TGC Full meeting on Thursday morning. Cancel? Do we need it? Email Heather if anything needs to be covered.

Get your report out done by Wednesday end of day. Just reply in iMeet Secretaries workspace.

Who will not be at the report outs meeting.

WG2, Nicole will report out.

WG3, Cindy will not be doing report out.

Recess for today.

Decisions



Discussion
Discussion 01/30/2020
Administrative: Reminder to post report outs and draft minutes
No additional topics for discussion
Heather adjourned the meeting
Decisions
Discussion
Decisions
Discussion
Decisions

Informational Forum or Joint Meeting Notes:	
Topic	Date: Click or tap to enter a date.
Notes	