



**X12N TGA Program Management Task Group
January 26-30, 2020
Portland, OR**

Group Leadership			
Chair Name	Company	Term End Date	Email
Deb McCachern	Change Healthcare	Winter 2020	dmccachern@changehealthcare.com
Secretary Name	Company	Term End Date	Email
Kelly Butler	Aetna	Appointed (Thru Fall 2020)	Butlerke@aetna.com

Quorum Requirement Statement	
<i>This group enforces quorum requirements for group voting items.</i>	
<i>This group does not enforce quorum requirements for group voting items.</i>	X

Scheduled Meetings				
Type of Meeting	Date	Location/Conference Call	Contact	Agenda
Current Meeting	Jan. 26-30, 2020	Hilton Portland & Executive Tower 921 SW 6th Ave. Portland, OR 97204 (503) 226-1611	Deb McCachern	<ul style="list-style-type: none"> Chair Election
Next Standing Meeting	May 31 – Jun 4, 2020	Hyatt Regency Jacksonville Riverfront 225 E Coastline Dr. Jacksonville, FL 32202 (904) 588-1234	Deb McCachern	<ul style="list-style-type: none"> TBA
Interim Meeting				
Management Meeting	TBA			



Co-chair Election	Winter 2022		Election Date: 1/29/2020		
Nomination					
	Candidate(s)				
	Deb McCachern, nomination accepted				
	Motion				
	Close Nominations				
Vote	Motion Made by	2nd By	Approve	Disapprove	Abstain
	Gail Kocher	Laurie Burckhardt	unanimous	0	0
Election					
	Motion				
	Elect Deb McCachern as TGA chair, term end Winter 2020, by unanimous consent.				
Vote	Motion Made by	2nd By	Approve	Disapprove	Abstain
	Merri-Lee Stine	Laurie Burckhardt	Unanimous	0	0
Election Results	Motion carries. Deb McCachern elected.				

Key Discussion Items
Discussion: Documentation Process
<ul style="list-style-type: none"> None
Decisions

Informational Forum or Joint Meeting Notes:	
None	Date: 1/27/2020
<ul style="list-style-type: none"> 	
Notes	
<ul style="list-style-type: none"> 	