



**X12N TGA WG2 Change Request Management Work Group  
 Wednesday September 18, 2019  
 Pittsburgh, PA**

<b>Group Leadership</b>			
<b>Chair Name</b>	<b>Company</b>	<b>Term End Date</b>	<b>Email</b>
Kelly Butler	Aetna, Inc.	Fall 2020	Butlerk5@aetna.com
Tom Mort	DentalXchange	Fall 2019	
<b>Secretary Name</b>	<b>Company</b>	<b>Term End Date</b>	<b>Email</b>

<b>Quorum Requirement Statement</b>	
<i>This group enforces quorum requirements for group voting items.</i>	
<i>This group does not enforce quorum requirements for group voting items.</i>	X

<b>Scheduled Meetings</b>				
<b>Type of Meeting</b>	<b>Date</b>	<b>Location/Conference Call</b>	<b>Contact</b>	<b>Agenda</b>
<b>Current Meeting</b>	Sept. 15-19, 2019	Westin Convention Center 100 Penn Avenue Pittsburgh, PA 15222 412-281-3700		<ul style="list-style-type: none"> <li>Hold Election for Tom Mort's co-chair position.</li> </ul>
<b>Next Standing Meeting</b>	Jan. 26-30, 2020	Hilton Portland & Executive Tower 921 SW 6th Ave. Portland, OR 97204 (503) 226-1611		<ul style="list-style-type: none"> <li>TBD</li> </ul>
<b>Interim Meeting</b>	TGA/WG2	GoToMeeting (312) 757-3121 Access Code: 225-842-669		<ul style="list-style-type: none"> <li>Review new change requests.</li> </ul>
<b>Management Meeting</b>				<ul style="list-style-type: none"> <li></li> </ul>



<b>Co-chair Election</b>	<b>Term End Fall 2021</b>	<b>Election Date: 9/18/2019</b>			
	<b>Candidate(s)</b>				
<b>Nomination</b>	Tom Mort				
	<b>Motion</b>				
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
	Kelly Butler	Laurie Burckhardt		0	0
<b>Election</b>					
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
	Laurie Burckhardt	Doreen Espinoza	0	0	0

<b>Voting Item:</b>		<b>Vote Date:</b> <i>Click or tap to enter a date.</i>			
<b>Type</b>	<b>Issue Description</b>				
Choose an item.					
	<b>Motion</b>				
<b>Vote</b>	<b>Motion Made by</b>	<b>2<sup>nd</sup> By</b>	<b>Approve</b>	<b>Disapprove</b>	<b>Abstain</b>
				0	0
<b>Discussion</b>					
<b>Result</b>					

<b>Key Discussion Items</b>					
<b>Discussion</b>					
<b>Decisions</b>					
<b>Discussion</b>					
<b>Decisions</b>					
<b>Discussion</b>					
<b>Decisions</b>					

**Informational Forum or Joint Meeting Notes:**



Topic	Date: Click or tap to enter a date.
Notes	